



**SWB ACADEMY LOCAL GOVERNING BODY 2016/17  
COMMITTEES AND DESIGNATED GOVERNORS**

**SWB ACADEMY LGB COMMITTEES:**

LGB Committees are in place and operate under terms of reference as directed by the City of Wolverhampton Academy Trust

**SWB ACADEMY: FINANCE AND RESOURCES COMMITTEE**

<b>Committee Membership:</b>	Sue Watson John Williams
------------------------------	-----------------------------

**SWB ACADEMY: PEOPLE COMMITTEE**

<b>Committee Membership:</b>	Iain Smith Sue Watson	John Williams Bill Myers
------------------------------	--------------------------	-----------------------------

**SWB ACADEMY: PERFORMANCE & STANDARDS COMMITTEE**

<b>Committee Membership:</b>	Alex Hopkins Emma Timmins Bill Myers	John Williams Cllr Val Gibson
------------------------------	--	----------------------------------

**SWB ACADEMY: GOVERNOR WITH RESPONSIBILITY FOR SAFEGUARDING & CHILD PROTECTION (S&CP)**

<b>The S&amp;CP Governors are:</b>	Steph Harris	Iain Smith
------------------------------------	--------------	------------

**Outline of Role :** The S&CP Governors are responsible for scrutinising the work of SWB Academy to ensure the safety of all students so that they are kept safe from harm and educated effectively to keep themselves safe.

**Outline of Duties:**

- To be familiar with statutory guidance and policy relating to Safeguarding and Child Protection and associated issues
- To ensure that the Governing Body puts in place a suitable Safeguarding and Child Protection Policy and associated procedures and support the academy in monitoring the effective implementation of this
- To champion safeguarding and child protection issues within the academy and amongst the LGB
- To ensure the LGB understand their responsibilities with regard to Child Protection and assist them to perform their functions in respect of Safeguarding Children and Young People, including monitoring attendance at and completion of safeguarding training for Governor's
- Challenge the academy to be rigorous in identifying and swiftly rectifying any deficiencies in safeguarding practices and bring these to the attention of the LGB
- To meet regularly with the academy Designated Child Protection Officer and keep up to date with any significant issues arising and to ensure staff training in the academy is suitably in place
- To ensure that the LGB receives an annual report on the implementation of the academy's safeguarding and child protection policy and procedures
- Challenge the Principal as required to ensure that the Designated Child Protection Officer has sufficient time and resources to carry out her duties effectively, that a Deputy DCPO is identified and both are suitably trained
- Monitor the use of Safer Recruitment and the academy Single Central Register

**SWB ACADEMY: GOVERNOR WITH RESPONSIBILITY FOR SPECIAL EDUCATIONAL NEEDS & DISABILITY (SEND)**

<b>The SEND Governor is:</b>	Emma Timmis
------------------------------	-------------

**Outline of Role :** The SEND Governor is responsible for scrutinising the work of SWB Academy to ensure effective provision is in place to promote the academic and personal progress and development of students with SEND.

**Outline of Duties:**

- To be familiar with statutory guidance and policy relating to SEND and other associated issues
- To ensure that the Governing Body puts in place a suitable SEND Policy and associated procedures and support the academy in monitoring the effective implementation of this
- To champion the needs of SEND students within the academy and amongst the LGB
- To ensure the LGB understand their responsibilities with regard to SEND and assist them to perform these functions
- Challenge the academy to be rigorous in identifying and swiftly rectifying any deficiencies in regards to the provision for SEND students, including monitoring of student progress and bring these to the attention of the LGB
- To meet regularly with the academy SENDCO and keep up to date with any significant issues arising and to ensure staff training in the academy is suitably in place
- To ensure the LGB receives an annual report on the implementation of the academy's SEND policy and procedures
- Challenge the Principal as required to ensure that the SENDCO has sufficient time and resources to carry out her duties effectively, and that she is suitably trained

- Monitor the use of the Additional Support Register and SEND Register

### **SWB ACADEMY: GOVERNOR WITH RESPONSIBILITY FOR HEALTH & SAFETY (H&S)**

**The Health & Safety Governors are:**

Sue Watson

John Williams

**Outline of Role :** The H&S Governor is responsible for scrutinising the work of SWB Academy to ensure effective Health & Safety procedures are in place to protect everyone entering the premises including staff and students.

#### **Outline of Duties:**

- To be familiar with statutory guidance and policy relating to H&S and other associated issues
- To ensure that the Governing Body puts in place a suitable H&S Policy and associated procedures and support the academy in monitoring the effective implementation of this
- To champion the needs of SEND students within the academy and amongst the LGB
- To ensure the LGB understand their responsibilities with regard to H&S and assist them to perform these functions
- Challenge the academy to be rigorous in identifying and swiftly rectifying any deficiencies in regards H&S and bring these to the attention of the LGB
- To meet regularly with the academy H&S Officer and keep up to date with any significant issues arising and to ensure staff training in the academy is suitably in place
- To ensure that the LGB receives an annual report on the implementation of the academy's H&S policy and procedures
- Challenge the Principal as required to ensure that the H&S Officer has sufficient time and resources to carry out his duties effectively, and that he is suitably trained

### **SWB ACADEMY: GOVERNOR WITH RESPONSIBILITY FOR LOOKED AFTER CHILDREN (LAC)**

**The LAC Governor is:**

Bill Myers

**Outline of Role :** The LAC Governor is responsible for scrutinising the work of SWB Academy to ensure all LAC students receive outstanding education and the additional support they are entitled to, achieving at least in line with their peers.

#### **Outline of Duties**

- To be familiar with statutory guidance and policy relating to LAC and other associated issues
- To ensure that the Governing Body puts in place a suitable LAC Policy and associated procedures and support the academy in monitoring the effective implementation of this
- To champion LAC issues within the academy and amongst the LGB
- To ensure the LGB understand their responsibilities with regard to LAC and assist them to perform their functions, including monitoring attendance at and completion of LAC training for Governor's
- Challenge the academy to be rigorous in identifying and swiftly rectifying any deficiencies in provision and practices for LAC and bring these to the attention of the LGB
- To meet regularly with the LAC Officer and keep up to date with any significant issues arising and student progress
- To ensure that the LGB receives an annual report on the implementation of the academy's LAC policy and procedures
- Challenge the Principal as required to ensure that LAC Officer has sufficient time and resources to carry out her duties effectively, and is suitably trained
- Monitor the LAC register and provision map, ensuring appropriate spend of LAC funding

### **SWB ACADEMY: GOVERNOR WITH RESPONSIBILITY PUPIL PREMIUM (PP)**

**The PP Governor is:**

Cllr Stephen Simkins

**Outline of Role :** The PP Governor is responsible for scrutinising the work of SWB Academy to ensure all PP students receive outstanding education and the additional support they are entitled to, achieving at least in line with their peers.

#### **Outline of Duties:**

- To be familiar with statutory guidance and policy relating to PP and other associated issues
- To ensure that the Governing Body puts in place a suitable emphasis and associated procedures and support the academy in monitoring the effective implementation of this
- To champion PP issues within the academy and amongst the LGB
- To ensure the LGB understand their responsibilities with regard to PP and assist them to perform their functions, including monitoring attendance at and completion of PP training for Governor's
- Challenge the academy to be rigorous in identifying and swiftly rectifying any deficiencies in provision and practices for PP and bring these to the attention of the LGB
- To meet regularly with the Pupil Premium Director to keep up to date with PP student progress and support
- To ensure that the LGB receives an annual report on the implementation of the PP Development Plan and expenditure of the PP Funding
- Challenge the Principal as required to ensure that the academy devotes appropriate resources and funding to the achievement and development of PP students